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FOR PSA MEMBERS: **FREE STATE PUBLIC HEALTH AND SOCIAL DEVELOPMENT SECTORAL BARGAINING COUNCIL (PHSDSBC)**

21-05-2024

Advertisement to fill FTSS position: Free State PHSDSBC

In terms of PHSDSBC Resolution 3/2011, the PSA is allocated a position of Full-time Shop Steward (FTSS) in the Free State, which is vacant currently. The Free State PHSDSBC Branch is therefore advertising the position of a FTSS. Shop stewards in the Free State Department of Health and Free State Department of Social Development are welcome to apply.

- Position: FTSS
- Duration: Three years
- Closing date: 24 May 2024 at 08:00

Shop stewards in the Free State are welcome to apply by sending their CVs to lynsie.pelser@psa.co.za by **24 May 2024 at 08:00**.

Requirements

- Must have been a PSA shop steward for at least two years.
- Sole association with the PSA for at least four years.
- Proven ability to recruit new members.
- Proven ability to represent members at grievance meetings and disciplinary hearings.
- Nomination and election must be supported by Provincial Manager
- Must possess key skills and knowledge requirements.
- Have a valid driver's license and motor vehicle – willing to use for PSA activities.

Strong recommendations

- Flexibility in working hours. Must be able to work after normal working hours.
- Willing to learn.
- Willing to travel long distances and often sleep over in other towns.
- Must be able to work under pressure.

Key Performance Indicators

- Assist members with grievance processes – compiling grievances, conciliations, and arbitrations.
- Advise, guide, or represent employees in disciplinary proceedings.

- Monitor employer's compliance with laws and collective agreements regulating terms and conditions of employment.
- Generate reports on employer's non-compliance with laws and collective agreements regulating terms and conditions of employment.
- Represent the PSA and participate in collective bargaining processes.
- Execute any other duties that may be assigned to him/her by the PSA.
- Recruitment and meet weekly target and retaining members.
- Arrange and attend meetings with members and stakeholders.

Reuben Maleka

GENERAL MANAGER